

22 septembre 2017

RESULTS REPORT STUDIES & EXPERTISE FUNDS 2016 + FIRST SEMESTER 2017 RWA1509711 - SEF

MINISTRY OF FINANCE
AND ECONOMIC PLANNING



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Acronyms

Ambabel	Belgian Embassy
BI	Beneficiary Institution
BTC	Belgian Development Agency
CFO	Chief Financial Officer
DP	Development Partner
GMO	Gender Monitoring Office
ICP	Indicative Cooperation Program
ITA	International Technical Assistant
JLCB - SC	Joint Local Consultative Body – Steering Committee
M&E	Monitoring and Evaluation
MINECOFIN	Ministry of Finance and Economic Planning
MINIRENA	Ministry of Natural Resources
MOH	Ministry of Health
PAREC	Programme d'Appui à la Réalisation d'Etude et d'Expertises
PO	Program Officer
Q1	Quarter 1
RBC	Rwanda Biomedical Centre
RNRA	Rwanda National Resources Agency
RSSB	Rwanda Social Security Board
SA	Specific Agreement
SEF	Study and Expertise Fund

1 Intervention at a glance

1.1. Intervention form- SEF - RWAI509711

Intervention name	Studies and Expertise Fund (SEF)
Intervention Code	RWA 1509711
Location	Kigali/ Rwanda
Budget	€ 1,710,000 ¹
Partner Institution	Ministry of Finance (MINECOFIN)
Date of Specific Agreement	17/12/2015
End date Specific Agreement	16/12/2019
Objective	Institutional and organizational capacity building efforts have been supported in the priority sectors of the Belgian-Rwandan Cooperation (ICP 2011-2014) and in support to the Paris Declaration of Aid Effectiveness.

1.2. Budget execution

SEF	RWAI509711	Total Budget	Balance at 31/12/2015	Expenditures June 2016	Expenditures Jan- June 2016	Expenditures July-Dec 2016	Jan 2016-Dec 2016	Tot Expenditures	Balance at 31/12/2016	Expenditures Jan-June 2017	Balance at 30 June 2017	Jan 2016-June 2017	Tot Expenditures	Disbursement rate
€ 1.710.000,00	€ 1.710.000,00	€ 1.710.000,00	€ 9.360,72	€ 12.998,35	€ 22.359,07	€ 1.687.640,93	€ 7.694,94	€ 1.679.945,99	€ 30.054,01	2%				

Sectors/Areas	Number of committed Studies	Committed Budget in euros	Ratio
Decentralisation-LED	1	314.875,00	36%
Public Health	3	317.230,00	37%
Forestry	1	150.000,00	23%
Gender Machinery	2	85.500,00	10%
Total committed budget		867.605,00	57%
Balance to commit from 01/07/2017		653.395,00	43%
Total budget allocated for studies		1.521.000,00	89%
Total other means		189.000	11%
Total Budget SEF		1.710.000,00	100%

¹ The initial budget of SEF was 710,000 Euro which was replenished by additional 1000,000 Euro (EL 02/12/2016 and 12/12/2016)

2 Context

2.1. General context

The Specific agreement of the Study and expertize fund (SEF) was signed on the 17th of December 2015 and from that date the fund has been managed together with the already existing PAREC Fund which will be closed in October 2017. The SEF is very similar to PAREC fund in its objectives but proposes better adapted modalities supposed to improve its implementation.

This report covers the whole year 2016 and the first semester 2017 since the reporting period for interventions in Rwanda will be aligned to the fiscal year used in Rwanda reporting systems. During the year 2016 requests for funding coming from Beneficiary institutions have continued to be made in priority to the PAREC' fund, the time for the new fund SEF to start implementation and to register funding commitments.

In 2016 main activities of implementation for the Study and Expertize Fund were about developing the new manual of procedures taking into account lessons learned from the functioning of previous fund. One request has been approved for funding by SEF in 2016 (for LODA) and it is only during the first semester of 2017, that the Steering committee starts to commit the budget for new funding requests.

It is also important to mention that the year 2016 was marked with lots of uncertainties in the bilateral cooperation envelope allocated to Rwanda: over 20 million Eur were cut on the budget of ICP 2011-2014, making the Study Fund Affected as well: it was expected that the SEF budget of 710.000 Euro which was signed on 17th Dec 2015 would be replenished with an additional amount of 2.5 million Eur, but due to the need for balancing the gap in budget cut throughout the portfolio, 1 million Eur only were added to SEF.

2.2. Management context: execution modalities

So far, the management modalities of the study funds, continue to be jointly managed by the Ministry of Finance and Economic Planning (MINECOFIN) and BTC. The decisions regarding the Fund are taken by the Steering committee made of the MINECOFIN Head of External Finance Unit (Chair) and BTC Resident Representative (Co-Chair). The collaboration of the chair and co-chair remain satisfactory, though the year 2016 and early 2017 was marked with slow decision-making process in terms of approving studies. However, the slow pace could be attributed to the overall budgetary revisions in the Belgium-Rwanda bilateral cooperation during the Policy review and budget cuts process.

While the issue of the Fund Management Team (FMT) had been thought of and budgeted for in the study fund SEF, with a half-time budget support for MINECOFIN SPU Coordinator who plays the role of Fund manager and the BTC program officer who plays the role of fund co-manager, unfortunately the transfer for an annual budget for functioning costs and payment of that staff-salary support has not been done. The business continued as usual without anyone well committed to spearhead the study fund at MINECOFIN, apart the Director of External Finance Unit who plays the role of chair for the steering committee. This makes that the BTC program officer taking responsibility as co-manager of the fund, is mainly the only person to follow up on approved studies and reviewing new applications to be submitted to the SC. Thus the issue of timely daily management of the fund at MINECOFIN side remains, since the concerned staff feel obliged to do it on voluntary basis while they have other responsibilities on their shoulders.

An annual budget, to contribute to the salary of the co-fund manager (PO1) and to the functioning costs of the office through a Service Level Agreement, is allocated to BTC Rwanda and paid through a monthly HQ payment.

³ A specific report for PAREC will be issued in December 2017 to cover the period of 2016 and the closure period of the fund until end of October 2017

<p>National execution official</p>	<p>SPIU Coordinator – Fund Manager- Ingrid Mutima</p>
<p>BTC execution official</p>	<p>Co-Fund Manager- Anne-Pierre Mingelbier</p>
<p>Due to the particularly difficult context of the intervention since January 2017 and the unavailability of our partners to invest time in anything else than the strict follow-up of the priority activities (contact with Beneficiary entities, implementation of the tenders, quality assurance control, follow-up of Steering Committee decisions), we have abandoned the idea to obtain their feedback and approval of this report. The report reflects the position of BTC project team and representation. It is highly probable that our partner would not have signed off this report.</p>	

The Study and Expertise Fund is an additional relevant mechanism for the partner to access funding for highly professional expertise and is usually requested to support strategies in the concentration sectors and cross-cutting themes. Due to very specific requests in numerous technical domains, attention is put on the quality of the specifications and of the tendering process and on the consistency of the reports. The pace of implementation is therefore very slow, which is emphasized by low skills related to procurement, by the multi-stakeholders validation approaches and by the very weak involvement of MINECOFIN SPIU fund manager in managing the fund pro-actively. The efforts undertaken for qualitative reports deserve to undertake a larger dissemination and visibility of final studies, which shall remain an objective for 2017-2018.

Conclusions

In the first semester of 2017 it is acknowledged that two requests in favour of the Gender Monitoring Office to conduct two exhaustive assessments on Gender equality challenges and gaps in the Health and Energy sectors have been approved by the SEF. These requests have been largely supported by the Belgian Embassy as a continuation of the momentum launched in 2016 during which specific efforts have been made by BTC to engage further in this thematic.

Out of seven studies, 1 comes from the decentralisation-LED sector, 3 from the Public Health sector, 1 from the Forestry sector and 2 from the Gender Machinery.

In the procedure manual of SEF, it is stipulated that the approval of studies / expertise to be financed in the fiscal year should be discussed in the first steering committee to be scheduled in March/ April of the year when the GoR institutions are start to plan for a next fiscal year. It was also suggested that that SC should be attended by all Permanent Secretaries of the respective ministries in concentration sectors, namely MININFRA, MoH, MINALOC and MINECOFIN, with a prior communication requiring them to brainstorm on priorities. BTC project Co-managers would be also invited in such brainstorming and prioritizing meeting.

As agreed in the specific agreement, the Study Fund agreements focus mainly on priority sectors of the Rwanda-Belgium cooperation, namely Health, Energy and Decentralization. The primary aim of the Funds is to finance studies, consultancies and expertise emerging from the public institutions in those sectors of concentration, when there is no other existing project or program to support them. In most cases, those studies and consultancies are prerequisites for further financing of projects and programs by either the Belgium Kingdom or other Donors.

2.3. Harmo-context

In terms of execution modalities, out of nine requests, of which two requests have been cancelled because of disinterest of the Beneficiary Entities, four requests have been approved by the Fund under Co-management modality and three under Regie modality. In the course of implementation, one of the four studies has switched from Co-management to Regie in order to access a Cooperation Specific agreement signed by BTC Headquarters.

3. Analysis of progress made and Quality criteria

	Title	Beneficiary Institution	Modality	Amount in Euros (initial budget)		Start date	Expected End date in contract	% disbursed	COMMENTS Stage of execution at end of June 2017
Study 1.	3 Feasibility studies for infrastructure in Local Economic Development	LODA	COGESTION	314.875		Sept 17	June 2018	0%	AWARDING
Study 2.	Occupational Hazards & Disability scale for the Employee sector	RSSB	COGESTION SWITCHED TO REGIE	174.210		July 17	January 2018	0%	IN EXECUTION
Study 3.	Financing for the Geological mapping (joint collaboration MRAC & GMD/RNRA	RNRA/MINI RENA	-	(191.020)		N/A	N/A	0%	CANCELLED by SC May 2017.
Study 4.	Forensic Laboratory strategy development	MINIJUST	-	(40.000)		N/A	N/A	0%	CANCELLED by SC May 2017
Study 5.	Support the development of Tree Seed Supply Chain and capacity building of National Tree Seed Centre	MINIRENA/ RWFA	REGIE	150.000		Sept 17	June 2018	0%	AWARDING
Study 6.	Energy Gender Profile	GMO	REGIE	42.000		Aug 17	December 17	0%	AWARDING
Study 7.	Health Gender Profile	GMO	REGIE	43.500		Aug 17	December 17	0%	AWARDING
Study 8.	Microbiological resistance	MOH ⁴	COGESTION	120.560		Oct 17	June 2018	0%	LAUNCHING
Study 9.	Diaspora Medical missions	MOH	COGESTION	22.460		Oct 17	June 2018	0%	LAUNCHING
	Subtotal (except cancelled commitments)			867.605				0%	

⁴⁴ MoH had introduced 4 requests for funding at the same date, of which 2 of them have been retracted.

3.1 Short narrative

• Study 1 :

- to train local consultants in the conduction of meaningful feasibility studies by elaborating a series of feasibility studies in cooperation with international consultants. This includes training on the job as well as the presentation of different approaches and tools to the Rwandan target group, i.e. Rwandan consulting firms.
- to elaborate planned meaningful feasibility studies. The project ideas selected to be further analysed and planned for are:
 - ✓ Pineapple processing plant in Ngoma District as example for an agro-processing feasibility study,
 - ✓ Milk processing plant in Gicumbi District as example for an agro-processing feasibility study,
 - ✓ Water supply project in Gakenke District

Some constraints encountered in the tendering process of this study until now have been:

- the identification of the needs to elaborate qualitative specifications for this quite complex assignment,
- the long tendering process challenged by the co-management modality,
- and the fairly rare international bidders willing to engage with multi-skills technical and financial teams.

Effective implementation shall start being in Q4 2017 for an 8 months duration.

Criteria Score

Relevance = A

Efficiency = N/A; at awarding stage

Effectiveness = N/A; at awarding stage

• Study 2 :

- The Rwandan Social Security Board (RSSB) is now modernizing its occupational hazards scheme to separate it from pension scheme. It is within this context that RSSB has introduced a request to receive financial support from SEF is to fund a consultancy to:
- To update the list of occupational diseases and
- to design the disability scale in Rwanda in order to have harmonized documents that will help both treating doctors and those involved in verification mechanisms to have the same guidelines and limit potential controversies.

Some constraints encountered in the tendering process of this study until now have been:

- The clarification of the needs of the partner in a very specialized area such as the financing of public health in the framework of the reform of the Law of Labor
- the commercial tendering process which revealed inadequate with regards to the expected institutional and legal objectives ; this situation has led to a switch in the modality, from Co-management to Regie, in order to get access to the instrument of Public Framework Contract between BTC Headquarters and le Service Public Fédéral des Affaires Sociales-Cellule internationale BELINCOSOC, in Belgium. This instrument provides highly-skilled professionals from a Belgian public institution and from the European network active in Social Security, at a relatively lower cost than the commercial market cost. Although a quick availability might be not ensured as requested by the partner RSSB.

BTC Rwanda has assigned a first Specific Agreement for cooperation to conduct a scoping mission (from the 9th to 12th of July 2017). A second specific agreement will be signed to frame the core mission in Q4 2017. RSSB and BTC Rwanda will sign a Memorandum of Understanding to confirm the collaboration.

Criteria Score
Relevance = A
Efficiency = A
Effectiveness = C

● Study 3 and 4 have been cancelled

● Study 5 :

The Department of Forestry and Nature Conservation (DFNC) is one of the privileged partner of the Forestry program implemented by BTC (FMBE). This Department has requested a financial support from SEF in order to conduct a study on quality "Tree Reproductive Material (TRM) supply in Rwanda" to the Rwanda Water and Forestry Agency (RWFA), and especially its National Tree Seed Centre (NTSC)". The objectives are :

- Develop a 5 years strategic plan for TRM supply;
- Develop a detailed 2 years priority activity plan;
- Identify and document potential sources of TRM;
- Elaborate technical guidelines / norms and standards / manuals;
- Training, continuous technical support, mentoring and coaching of NTSC staff

Criteria Score
Relevance = A

Efficiency = N/A – at awarding stage
Effectiveness = N/A – at awarding stage

Effective implementation shall start being in Q4 2017 for an 8 months duration.

● Study 6 :

The Gender Monitoring Office (GMO) is positioned as a reference point and a hub of knowledge for gender equality. To fully respond to this mandate, reliable and accurate data needs to be collected, analysed, packaged, availed and shared. In addition, it's very paramount to generate gender status across sectors as Rwanda strives to deliver to undertaken commitments enshrined in the Agenda 2030, agenda 2063, SDG's and ratified commitments including those on health sector.

GMO has requested a support from SEF to fund the development of the Energy Gender Profile to gather and consolidate valuable information on realized achievements, gaps identified and areas of improvement that require special attention throughout the broader sector programs. The findings are planned to be used to guide gender responsive planning and inform evidence based decision making in the energy sector. The objectives of this profiles are:

- Ensure a quantitative and qualitative inventory of existing gender related data within the Energy sector (existing of gender commitments at regional and national levels, identify gender sensitive indicators, baseline, outputs and outcomes within the scope of this study);
- Avail data and gender situation analysis on specific critical areas in the sector to guide GMO monitoring and advocacy processes;
- Assess the extent of energy sector compliance with gender equality commitments through analysis of gender mainstreaming in the sector;

The Ministry of Health (MoH) is one of the key partners of Belgian cooperation. It made a request for a support to conduct an Assessment of current characteristics of Antibiotic use and supply in Rwanda that are associated with antimicrobial resistance. The main objective are:

• Study 8:

Effective implementation shall start in Q4 2017 for a 3 months duration

CriteriaScore
Relevance = A
Efficiency = N/A
Effectiveness = N/A

- List gender friendly interventions currently carried out in the sector, identified good practices and lessons learned;
 - Package user friendly information on the status of gender equality in the energy sector.
- GMO has requested a support from SEF to fund the development of the Health Gender Profile. It will contribute to indicate among others, the Government's great efforts, challenges, gaps and were continued efforts should be put. The profiling will support decision making process in advancing gender equality gained and best practices in health sector, in reducing maternal and child mortality and other health issues, in promoting sex gender related education, gender responsive reproductive health and family planning, gender responsive health services and their influence on both male and female. The objectives of this profile are:
- Ensure a quantitative and qualitative inventory of existing Gender related data within the Health Sector (existing gender commitments in health sector at regional and national levels and at Donor partner's level, identify gender sensitive indicators, baseline, outputs and outcomes within the scope of this study).
 - The gender profile will gather and analyse relevant qualitative and quantitative baseline data, their meaning on the current gender equality status in health sector, on attitudes and behaviour, on access to health services for both women & men.
 - Provide updated gender friendly health baseline data and identify new relevant indicators and targets to enable the measurement of changes and progress towards gender equality over EDPRS 3 in the Health sector.
 - To deepen the knowledge on gender issues in the sector over and above what is already known.
 - Avail data and gender situation analysis on specific critical areas in the sector to guide GMO monitoring and advocacy processes.
 - Assess the extent of health sector compliance with gender equality commitments through analysis of gender mainstreaming in health sector;
 - Package user friendly information on the status of gender equality in the Health Sector according to a specific format in respect with GMO standards (booklet).

• Study 7:

Effective implementation shall start in Q4 2017 for a 2 months duration

CriteriaScore
Relevance = A
Efficiency = N/A
Effectiveness = N/A

- *Efficiency: Degree to which studies and expertise have been executed on time and on budget. Has suffered from very lengthy and slow processes of procurement whereby for some studies/consultancies, tendering process has taken more than a year (example of LODA). Due to delays, some studies/consultancies end up being cancelled*
- *Relevance: Degree to which studies and expertise are in line with local and national priorities. All studies originate from real felt need of public institutions, thus the Fund remains very relevant to responding to emerging needs of the country when there are no other projects/programs to outsource in.*
- *Effectiveness: Degree to which studies and expertise actually contribute to their intended objectives. Remains fairly good, with studies and expertise facilitating the implementation of existing interventions or laying a foundation for further projects or programs of Belgium or of other donors (see Harmo context above).*

Definition of quality criteria:

Effective implementation shall start end of Q4 2017.

CriteriaScore
Relevance = A
Efficiency = N/A
Effectiveness = N/A

- Moh made a request to conduct an Exploratory assignment on the feasibility to solicit Expertise from Rwandan medical Doctors and others medical specialists in the diaspora to conduct medical missions and in doing so building local capacity for specialized health care services. The objectives are :
 - Describe current partnerships between the Ministry of Health and Rwandese medical professionals in the diaspora and/or with certain centers of excellence outside of Rwanda. Describe the potential for collaborating with Rwanda based professionals in different specialties that are currently insufficiently available in country.
 - Develop a sustainable model of collaboration between Rwanda and Rwandan Medical Doctors living in the diaspora, their friends and other medical specialists. This model will include regularly visiting medical specialists who while providing medical services and treatment for elected patients and in doing so impart specialist skills to domestic medical practitioners

• Study 9:

Effective implementation shall start end of Q4 2017.

CriteriaScore
Relevance = A
Efficiency = N/A
Effectiveness = N/A

- to describe the importance of Antimicrobial resistance in Rwanda with available information.
- to evaluate the current situation in Rwanda on the existence and the importance of main known determinants/factors leading to antibiotic resistance described in the literature.
- to draw recommendations for more effective policies and programs to address inappropriate antibiotic use & supply to ultimately have a significant impact on resistance in a short and medium term.

3.2. Risk management

Risk Identification			Risk analysis			Risk Treatment			Follow-up of risks	
Description of Risk	Period of identification	Risk category	Probability	Potential Impact	Total ¹	Action(s)	Resp.	Deadline	Progress	Status
Delays in implementation of approved studies and expertise to be funded by SEF	Results delivery	Efficiency	High	Medium	C	To contact frequently the beneficiary institutions to find out reasons of delays Ensure close follow-up of contract management	BTC PO & respective ITAs & Procurement Units	Recurrent	Several meetings held with LODA, RSSB, GMO, RNRA, MoH	On track
Disinterest of MINECOFIN SPlU for the operational management of the fund		Ownership	High	High	D	Recurrent reminder to SPlU coordinator; Allocate management budget to the SPl Coordinator; Address the question to the Fund Steering Committee Propose to manage the fund in full Regie	BTC Co-fund manager Minecofin	Recurrent	Several meetings and reminders, but with no success	Late
Low quality of studies/consultancies due to limited follow up and "Laissez-faire" attitude of beneficiary institutions (when BTC is not directly involved through an intervention in the implementation of the study)	Results delivery	Effectiveness	Medium	High	C	Set up steering committees to follow up on each study on regular basis Involve ITA in the specifications in their sphere of expertise	BTC Representation & associated Development partners	Recurrent	Such meetings have been taking place especially with MININFRA	On and off track
Unbalanced allocation of study funds across the sectors	Approval level	Relevance	Medium	Medium	B	Modernize application process through calls for proposals	Fund Management Team/ Steering Committee	Recurrent	No action taken yet	Delayed

4. Steering and Learning

4.1 Recommendations

Recommendations	Source	Actor	Deadline
Set up a Fund Management Unit (Manager and co-Manager) fully responsible of daily management of the Fund	Management	Fund Steering Committee	LATE 01-2016
Decide the execution modality of each study / consultancy (REGIE/ COGESTION) case by case based on expected time lead and thorough analysis of capacities in the applying beneficiary institution	Management	Fund Steering Committee	recurrent
Identify relevant key development partners to form a steering committee of each study approved to ensure quality deliverables	Harmo-context Risk management	Fund Management Unit	recurrent
Involve BTC ITA whenever possible in the review of Terms of reference and reports for quality assurance	Quality	Co-Fund manager	recurrent

4.2 Lessons Learned

Lessons learned	Target audience
Involving other Development Partners in the steering of studies and consultancies allows for better sectoral coordination and more incentive for beneficiary institutions to own the studies / consultancy results	Chairs and co-chairs of sector working groups and technical working groups
Requesting a mandatory financial contribution (certain percentage) of the public institution applying for funds would increase active involvement of BI leadership and more ownership of the results. BIs tend to forget about it and in most cases consultants work with a mindset of consuming Donor money)	All lead Ministries of sectors of concentration.
The choice of the modality (REGIE/COGESTION) to be carefully done depending on the PRO's and CON's of each option (impacts mainly the rapidity of the tender process and the composition of the Quality committee control.	Fund and Co-fund managers and BI
Ensure dissemination of validated studies within SWG and on webistes.	Fund and Co-fund managers and BI

5. Annexes
5.1 Budget execution FIT

Budget vs Actuals (Year to Month, by Quarter) of RWA1509711

Project Title : Study and Expertise Fund
 Budget Version : G02
 Currency : EUR
 YMI :
 Year to month : 30/06/2017
 Report includes all closed transactions until the end date of the choosed closing

Status	Fullcode	Amount	2017				Total	Total Exp.	Balance	% Exec	
			01	02	03	04					
A Studies - Consultancies											
		1.821.800,00	0,00	0,00	0,00	0,00	0,00	1.821.800,00	0%		
01	Balance for new studies,										
	01 Unallocated balance	833.199,00	0,00	0,00	0,00	0,00	0,00	833.199,00	0%		
	02 Unallocated balance	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	03 LODA - Feasibility studies -	31.4379,00	0,00	0,00	0,00	0,00	0,00	314.875,00	0%		
	04 RSSB - Occupational	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	05 GEOLOGICAL MAPPING	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	06 MININFRA -Tree	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	07 MININFRA-Tree	188.000,00	0,00	0,00	0,00	0,00	0,00	188.000,00	0%		
	08 GND Energy Gender	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	09 GND Health Gender Profile	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	10 MOH - Microbiological	128.800,00	0,00	0,00	0,00	0,00	0,00	128.800,00	0%		
	11 MOH - CB Assessment	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	12 MOH - Oasport Medical	224.000,00	0,00	0,00	0,00	0,00	0,00	224.000,00	0%		
	13 MOH - Balance of	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
	14 RSSB-Occupation Hazards	174.210,00	0,00	0,00	0,00	0,00	0,00	174.210,00	0%		
	15 GND Energy Gender	420.000,00	0,00	0,00	0,00	0,00	0,00	420.000,00	0%		
	16 GND Health Gender Profile	433.000,00	0,00	0,00	0,00	0,00	0,00	433.000,00	0%		
	REGIE	373.710,00	22.388,07	1.981,23	7.194,21	0,00	0,00	9.185,44	31.514,91	342.198,48	8,00
	COGEST	1.398.290,00	0,00	0,00	0,00	0,00	0,00	0,00	1.398.290,00	0,00	
	TOTAL	1.771.800,00	22.388,07	1.981,23	7.194,21	0,00	0,00	9.185,44	31.514,91	1.879.488,48	2,00

Budget vs Actuals (Year to Month, by Quarter) of RWA1509711 - Period: 01/01/2017-30/06/2017

Budget vs Actuals (Year to Month, by Quarter) of RW1509711

Project Title : Study and Expertise Fund
Budget Version : G02
Currency : EUR
Y/M :
Year to month : 30/06/2017
Report includes all closed transactions until the end date of the chosen closing

General Account	Status	Fn Mode	Amount	2016				2017				Total	Total Exp.	Balance	% Exec
				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
01 Personal costs			132.00,00	18.700,09	1.231,98	0,00	0,00	7.894,94	0,00	7.894,94	27.488,03	104.849,87	21%		
01 Func Manager			0,00,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
02 Fund Co-manager			0,00,00	18.700,09	1.231,98	0,00	0,00	7.894,94	0,00	7.894,94	27.488,03	104.849,87	21%		
02 Investments			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
01 Investments			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
02 Investments			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
03 Functioning costs			18.000,00	2.588,98	730,25	0,00	0,00	1.480,50	0,00	1.480,50	4.088,48	13.848,82	28%		
01 Administrative (financial)			0,00,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
02 Administrative (financial)			0,00,00	2.588,98	730,25	0,00	0,00	1.480,50	0,00	1.480,50	4.088,48	13.848,82	28%		
04 Audit, Follow-up and			0,00,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
01 Follow-up and Evaluation			0,00,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
02 Audit			0,00,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
09 Conversion rate adjustment			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
08 Conversion rate adjustment			0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
TOTAL			1.710.000,00	22.388,07	1.981,23	0,00	0,00	9.185,44	0,00	9.185,44	31.514,81	342.188,49	8,00		
COGEST			1.330.200,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0%		
REGIE			373.710,00	22.388,07	1.981,23	0,00	0,00	9.185,44	0,00	9.185,44	31.514,81	342.188,49	8,00		

Budget by Actuals (Year to Month) by Quarter of RW1509711 - Period: 01/01/2017

5.2. Decisions taken by the JLCB and follow-up

Decisions				Action	Follow-up			
Decision	Period of identification	Timing	Actor	Action(s)	Resp.	Deadline	Progress	Status
<p>D1. All the three studies :</p> <p>LODA request to finance LED feasibility studies</p> <p>RSSB request to finance occupational hazards assessment</p> <p>Rwanda Geology mapping (RNRA/GMD & Royal Museum for Central Africa-MRAC)</p> <p>were found to be relevant and eligible for funding, however only 2 can be immediately funded due to the limited budget; one will remain pending till the replenishment of the fund. Further comments are highlighted in the table below</p>	22 June 2016	End of 2016	BTC co-fund manager	Ensure the follow up of the decision of replenishment of budget allocation for LODA, RSSB and Geology Mapping				Done for LODA and RSSB. For MINIRENA the study has been cancelled.
<p>D2. Mr. Vincent Nsabuwera, BTC Local Program Officer, has been nominated to work as part-time Fund Co-Manager since January 2016.</p> <p>Mr. Tom Butera, MINECOFIN' Budgeting Officer under External Finance Unit will continue to coordinate study fund activities ,</p>	22 June 2016							Done
								Very weak involvement and performance

with support of SPIU Coordinator as Fund Manager									Discussions took place but the transfer of the contribution for the functioning costs is not yet done
The SPIU Coordinator will discuss with the Co-Manager the modalities for the transfer of the contribution to the functioning costs of the SPIU, as budgeted in the SEF budget									
D3. To enact as soon as possible the promise of replenishment of study fund with an additional 1 million euro as stipulated in the recent budget negotiations associated with Policy Review .The Fund Manager and Co-Manager will prepare the file.	22 June 2016								Done
D4. Designated Fund Management Team should jointly work together and develop a draft manual by end of September 2016, to be validated by next SC.	22 June 2016								Done but validation late – only by the new team designated in March 2017
D1. Anne-Pierre Mingelbier replaces Vincent Nsabuwera as SEF co-manager.	10 March 2017	March 2017		Handover between Vincent and Anne-Pierre	Vincent	Monthly	Done	Done	Done monthly
				Allocation of an annual budget of 22.000 Eur in REGIE	HQ Controlling				

<p>D2. The SPIU coordinator will contact the new Fund co-manager (Anne-Pierre Mingelbier) to review the draft procedure manual and discuss the modalities for the transfer of the contribution to the functioning costs of the SPIU, as budgeted in the SAF budget. This should happen before end of March 2017. The procedure manual will be validated in the next steering committee.</p>	<p>10 March 2017</p>	<p>End of March 2017</p>	<p>SPIU Coordinator</p>	<p>Meeting and validation of Manual of procedures</p>	<p>SPIU coordinator</p>	<p>End of March</p>	<p>Done</p>	<p>Done</p>
<p>D5. MINECOFIN will contact the beneficiary institutions who have introduced requests that have still not started, in order to verify their degree of priority. MINECOFIN will inform the steering committee before March 17th. The concerned studies are:</p> <ul style="list-style-type: none"> • RNRA/GMD: Geological mapping of Rwanda • RNRA: Tree seed center strategic plan • MINJUST: Forensic laboratory sustainability study 	<p>10 March 2017</p>	<p>End of March 2017</p>	<p>SPIU Coordinator</p>					<p>Done. Only MINIRENA has confirmed interest. Refer to Study n° 5</p>
<p>D6. The request of LODA is rejected. LODA is invited to introduce its request in the steering committee of the RDSP programme.</p>	<p>10 March 2017</p>							<p>Done</p>

<p>D7: The request of GMO for funding two gender profile studies will be discussed between MINECOFIN, GMO and BTC. MINECOFIN organizes the meeting as soon as possible (due to the deadline of 28/04/2017 for approving new commitments under PAREC – see decisions 2 and 3 above).</p>	<p>10 March 2017</p>			<p>Approval of the 2 requests</p>				<p>Done</p>
<p>D8: Regarding new requests for the health sector, the decision is to wait for the request from MOH (as a result of the discussions in the budget support high level meeting). The chair informed the members that he has been informed that the request is under preparation (without communicating any ceiling).</p>	<p>10 March 2017</p>			<p>ToR received</p>				<p>Done</p>
<p>D9: SC has emphasized on the principle of balancing the use of the budget among the 3 concentration sectors, considering potential alternative sources of fund.</p>	<p>10 March 2017</p>			<p>Check number of studies and budget ratio for each sector</p>				<p>Done</p>
<p>D1: The manual of procedures has been reviewed in details by the Fund management team, provided that a reference will be made that the SEF Fund manager will be anchored in MINECOFIN SPU, which will avail the necessary staff to ensure a proper management and follow up of the fund, <i>the Manual of procedures, version 1, is approved</i>. The rules to access the budget to finance the Fund manager position at SPU are detailed in the TFF (in chapters 4.2, 5.2 and 7).</p>	<p>16 May 2017</p>							<p>Done</p>

<p>D2:The Belgian Embassy will confirm whether it will be possible or not to transfer any remaining budgetary balance at the expiring date of the PAREC fund on the 26th of October 2017, to SEF budget or to any other intervention of the Belgian portfolio. The Belgian Embassy will inform the SC chair. If not possible the remaining balance will be transferred to the Belgian Treasury.</p>	<p>16 May 2017</p>							<p>Done – impossible to transfer the balance</p>
<p>D3: The requests from GMO to conduct two Gender Profiles in the Health and Energy sectors are approved. MINECOFIN will send a letter to inform the Beneficiary Institution to start with the implementation phase.</p>	<p>16 May 2017</p>							<p>Done</p>
<p>D4:The request from RNRA to conduct a consultancy in the framework of the Tree Seed Supply Chain (i.e to support quality Tree Reproductive Material (TRM) supply in Rwanda) is approved. MINECOFIN will send a letter to inform the Beneficiary Institution to start with the implementation phase.</p>	<p>16 May 2017</p>							<p>Done</p>
<p>D5: MINECOFIN will contact the beneficiary institutions (BI) who have introduced requests that have still not started, in order for them to confirm their interest not later than Thursday the 18th of May 2017, end of the Day. The BI will send a letter, ToR and the name of the Focal person. Beyond this date and with no additional chance, the initial budgeted commitments will</p>	<p>16 May 2017</p>							<p>Done</p>

<p>be cancelled. The concerned studies are:</p> <ul style="list-style-type: none"> • RNRA/GMD: Geological mapping of Rwanda • MINIJUST: Forensic laboratory sustainability study 										Both requests cancelled
<p>D6: MINECOFIN will inform MoH to introduce detailed ToR related to the 4 requests introduced on the 22th of March 2017. Those ToR and the name of the Focal person will be sent no later than within 1 month of time from the reception of the letter.</p>	16 May 2017									Done
<p>D7: MINECOFIN will inform LODA about the rejection of their request received on the 08th of March 2017</p>	16 May 2017									Done
<p>D8: The Next SC will be organized early June to present the quarterly budget and narrative statement</p>	16 May 2017									Late