



**KINGDOM OF BELGIUM**  
Minister of Development Cooperation  
and of Major Cities Policy

Mrs Karin Manente  
Director Public Partnerships and  
Resourcing  
WFP  
Via Cesare Giulio Viola, 68/70  
00148 Rome  
Italie

**our reference**

D5.1/AP/04.02.05.2021.06/3304/1

to be quoted in all correspondence

**date**

**Object : Contribution to WFP's Immediate Response Account 2021-2022 –  
10.000.000 EUR -FF/2021/06**

Dear Madam,

I have the pleasure to inform you that the Government of Belgium, through its Federal Public Service of Foreign Affairs – Directorate-General for Development Cooperation (DGD) has foreseen a contribution of 10.000.000 EUR for a two-year period (2021-2022) to WFP's Immediate Response Account (IRA), under the "Terms and Conditions of the Contribution" as stated in this letter.

This contribution of 10.000.000 EUR will be paid in two installments as follows:

- 5.000.000 EUR in 2021
- 5.000.000 EUR in 2022

Please find enclosed a copy of the Ministerial Decree awarding 10.000.000 EUR for a 2-year period (2021-2022), with an annual payment of 5.000.000 EUR.

## Terms and Conditions of the Contribution

### 1. Payment conditions

- 1.1. The contribution will be paid in two installments:
- The first installment will be paid upon receipt of WFP's written acceptance of the terms and conditions described in this letter, together with a formal claim of the payment of the contribution stating WFP's bank account.
  - The second will be paid in 2022, upon reception of a payment request stating WFP's bank account the last available annual report and the last available consolidated financial and audit report.
- 1.2. The payment will be done into the following bank account:
- Bénéficiaire: World Food Programme  
Banque : Citibank N.A.  
SWIFT : CITIGB2L  
IBAN: GB55 CITI 185008 13321495
- 1.3. WFP's written acceptance of the terms and conditions described in this letter, to be sent to : SPF Affaires étrangères, Commerce extérieur et Coopération au Développement - DG D (D5, Directorate Humanitarian Aid and Transition) - Rue des Petits Carmes, 15 - 1000 Bruxelles.
- 1.4. The formal claim for the payment of the contribution, to be sent to : [invoice@diplobel.fed.be](mailto:invoice@diplobel.fed.be) (with D5.1 in copy). WFP's formal claim for payment has to state WFP's bank account for payment, as mentioned above under 1.1. (to be repeated for the next claim for payment in 2022)."
- 1.5. This letter of the Belgian Minister in charge of Development Cooperation and the written acceptance by WFP of the terms and conditions specified in this letter constitute the specific agreement for the award and use of the contribution.

### 2. Use and administration of the contribution

- 2.1 The contribution will be used for the replenishment of the following humanitarian fund: Immediate Response Account (IRA).
- 2.2 The General conditions under which the Government of Belgium contributes to the IRA are those that are set out in in WFP's rules and regulations.
- 2.3 However, no foods derived from biotechnology (GM/Biotech Foods) shall be bought with this contribution.
- 2.4 In all projects, special attention should be paid to the implementation of the WFP gender policy.
- 2.5 Food shall be bought locally and possibly through the P4P program when possible and appropriate.



- 2.6 In any case, eligible expenses will only start at the date of signature of the Ministerial decrees awarding the funds.
- 2.7 Any modification of the present agreement shall be officially requested to the Director General of the DGD and must receive its written approval.
- 2.8 WFP and its implementing partners, will take all reasonable and adequate steps to prevent sexual exploitation, abuse and harassment ("SEAH") of any person linked to the delivery of this Agreement by both its employees and any implementing partner and respond appropriately when reports of SEAH arise, including the protection of any potential victim. The Partner will promptly contact through written notice the DGD to report any allegation credible enough to warrant an investigation of SEAH related to this Agreement or, if not related to this Agreement, an investigation of SEAH that would be of significant impact to the partnership with the DGD. The Partner shall also set up the necessary signaling and detection mechanisms and protect whistleblowers.
- 2.9 WFP commits to inform the DGD in case of (suspected) active or passive fraud or corruption. WFP will also inform DGD on the measures taken by the organization to mitigate and resolve the identified problem(s).
- 2.10 While this contribution is normally spent within the biennium in which it is allocated, any unspent portion of the grant will remain in IRA's until fully used in accordance with WFP's regulations, rules, directives and procedures.

### **3. Justification and reporting**

- 3.1 The administration of the IRA shall be governed by the Financial Rules and Regulations of the WFP. The use of the funds contributed by Belgium to the IRA shall be justified within the framework of the global financial reporting system to the member states.
- 3.2 The contribution shall be subject exclusively to the internal and external auditing procedures provided for in WFP's Financial Regulations and Rules, and other applicable directives.
- 3.3 The Government of Belgium will also be provided with an annual financial situation report for the IRA and certified by the WFP Finance Division.

### **4. Visibility**

When appropriate, WFP undertakes to guarantee the visibility of the contribution of the Belgian government, which shall be given proper publicity, at the level of the population, the local authorities, other donors, as well as at the level of the media. In its reports, and whenever possible towards the beneficiaries, WFP shall indicate that the contribution to IRA of 10.000.000 EUR has been made by the "Belgian government".

### **5. Interpretation and dispute**

Any dispute concerning the interpretation or implementation of the contribution shall be settled by negotiation or by any other non-judicial means including arbitration, as agreed upon by WFP and DGD. If, at any time, either party determines that the purpose of this letter can no longer be effectively or appropriately carried out, the present arrangement may be terminated at the initiative of either WFP or DGD giving three months written notice.



## 6. Correspondence

6.1. The offices responsible for all matters related to this letter are:

For WFP: For WFP WFP Headquarter Rome	For Belgium: Federal Public Service of Foreign Affairs - Directorate-General for Development Cooperation (DGD) Rue des Petits Carmes, 15 1000 Bruxelles
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Yours Faithfully,

  
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Enclosure(s): Copy of the Ministerial Decree

