

ANNUAL REPORT 2010

PROJECT: MOZ01003 –Study and

Consultancy Fund

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1 Project form

Funded by	Directorate General for Development Cooperation, Belgium				
Executing agencies	MINEC- Ministry of Foreign Affairs and Cooperation / BTC				
With participation of	Benefiting Governmental Institutions				
Project location	BTC/ MINEC				
Project start	Effective 6 May 2002				
Duration	Extended to 10 years				
Budget	500.000 €				
Sector(s)	Multi-sectorial				
Project CMO Code	NN				
Project Navision	MOZ01003				
Code					
Project TFF	N/A				
Project description	The studies and consultancies financed by the Fund shall				
of results	belong to one of the priority sectors or themes of the Belgian				
	Development Cooperation and will either be part of the				
	Mozambican Belgian Indicative Programme as jointly defined				
	by the parties or conform with the development policy of				
	Mozambique				
Project objectives	No Specific objective is set forth, as the Fund is aiming at				
	financing in full or in part studies and consultancies in the				
	framework of the Belgian –Mozambican Development Co-				
	operation, including identification, preparation and follow up				
	studies of projects and programmes, investigations, missions,				
	seminars, audits, evaluations and services. The Fund will be				
II CD Cl '	used on the basis of a mutual agreement between both Parties.				
JLCB Chairman	MINEC				
Co- Chair	Belgian Attaché for International Cooperation				

2 Summary

The Existing Specific Agreement, which was signed in May 2002, refers to a Co-Managed Fund; however and in accordance with a request from the Mozambican Authorities the actual Fund modality is Regie.

Based on the referred Exchange of Letters from April 2005, MINEC was appointed by the Government of Mozambique as its representative, but MINEC only appointed its Representative in 2006. As the Specific Agreement expired in May 2006, the Mozambican authorities requested an extension up to the end of 2008. In December 2008 and again through exchange of letters the Government of Mozambique requested an extension for another 4 years; therefore an extension of up to May 2012 has been approved by the Belgian authorities.

Due to the problems above-mentioned the intervention only started in 2007, when the first study was jointly approved by both parties.

As per the existing agreement only public institutions (government entities) are eligible to use the fund for undertaking studies jointly approved by DGDC and MINEC. Even though the procurement process is fully managed by the Belgian Technical Cooperation, the preparation of the Terms of Reference for the approved studies is the responsibility of the beneficiary, who in most cases has no human capacity to develop them, this resulting in delays or cancellations of the tendering processes.

2.1 Overview of the intervention

No TFF was developed for this intervention; therefore no results activities have been planned. Based on the studies already approved by MINEC/DGDC, the progress can be presented as shown in the table below

Intervention logic	Efficiency	Effecti	Sustainabi
		veness	lity
Specific objective			
No Specific objective is set forth, as the Fund is	aiming at fina	ncing in f	ull or in part
studies and consultancies in the framework of the	Belgian -Moz	zambican I	Development
Co-operation, including identification, preparation	n and follow u	p studies c	of projects
and programmes, investigations, missions, semina	ırs, audits, eva	luations ar	nd services.
The Fund will be used on the basis of a mutual ag	reement betwe	en both Pa	arties
Result 1: <i>Identification Study for PRPE II –</i>	В	В	N/A
Infrastructure- Milagre Mabote Road- Maputo			
Result 2: Co-Funding MPD – Planning & Monitoring	В	В	N/A
Cycle- Nationwide			
Result 3: Rehabilitation of Marere Hospital-Nampula	В	В	N/A
Result 4: Rural development of Magude District-	Cancelled		
Maputo			

Result 5: Development of Norms for Hospital Designs	Cancelled		
Result 6: Codex Conference Participation	В	В	N/A
Result 7: Demining Program in the Bordering Zones – Mozambique /Zimbabwe	Cancelled		
Result 8 UEM- Seminars on Human and Social and HIV/AIDS research	В	В	N/A
Result 9: MPD-UEM – Study on the Poverty Alleviation Management Systems	Cancelled		
Result 10: Food Security Study	В	В	N/A

Budget	Expenditure per year (TtY)	Total expenditure year N (31/12/2010)	Balance of the budget	Execution rate
500 000,00	231 985,00	83 127,00	268 015,00	46.4 %

2.2 Key points

Based on the referred exchange of letters from April 2005, MINEC was appointed by the government of Mozambique as its representative, but MINEC only appointed its Representative in 2006. As the Specific Agreement expired in May 2006, the Mozambican authorities requested an extension up end of 2008. In December 2008 and again through exchange of letters the Government of Mozambique requested an extension for another 4 years; therefore an extension of up to May 2012 has been approved by the Belgian authorities.

Due to the problems above-mentioned the intervention only started in 2007, when the first study was jointly approved by both parties.

Due to delays in the approval of ToRs, only 3 studies were initiated in 2007. In 2008 the parties approved additional 7 studies but only one was completed during the course of the year. Therefore the financial execution versus the planning was very low during these 2 years.

During 2010 only two studies were initiated and completed being the one of the Marere Hospital in Nampula and the study on Food Security in 7 districts of Gaza and Manica provinces

The study on demining has been done but its payment has been taken over by USAID, therefore it has also been cancelled in our financial planning for Q4

2.3 Lessons learned and recommendations

- That the responsibilities of each stakeholder should be clearly stated / defined in the Specific Agreement.
- That it is difficult for BTC to do realistic financial planning when the partner is not providing accurate and timely plans.
- That involving different institutions in the Steering Committee meetings makes it

- difficult to meet regularly.
- It is recommended that the next JLCB considers the possibility of extending the use of the Fund to Non-Governmental Institutions so that proposals received from local NGOs and Associations could be entertained. An Exchange of Letters could then be drawn to formalize the procedure.
- It is also crucial to assist the partner in developing its capacity to prepare adequate ToRs and to assess the possibility of shortening the approving chain in order to speed up the initiation of studies.

3 Evolution of the context

As indicated in the Specific Agreement, Ministries and Government agencies of Mozambique are the only beneficiaries of the Fund. This has been one of the major constraints as proposals presented by other entities have not been eligible.

The Funding of further actions as follow up of a studies or consultancies financed through the Fund as well as other initiatives from local Association or other NGO entities will require a separate decision by next JLCB (between Belgium and Mozambique).

4 Analysis of the intervention

4.1 Institutional anchoring and execution modalities

According to the Exchange of Letters from April 2005 the Fund shall be managed by both parties.

For Mozambique

The Government of Mozambique appoints the Ministry of Foreign Affairs –and Cooperation, hereinafter referred to as MINEC, as the entity responsible for the supervision of the Fund.

MINEC shall have mandate on behalf of Mozambique:

- to approve the study and consultancy proposals as stipulated in article 5 of the Specific Agreement;
- to approve the selection and awarding procedure as stipulated in article 6 of the Specific Agreement.

Any Ministry or Government institution which is beneficiary of the Fund, hereinafter referred to as the Technical Ministry/Institution, is appointed as executing agency responsible for the technical follow up of the study or consultancy and shall for each study or consultancy appoint a Mozambican Supervising Officer

The Supervising Officer will be responsible for:

- the selection and awarding procedure as stipulated in article 6 of the SA
- the approval of results and reports of the contract
- the approval of the invoices as stipulated in article 7 of the SA

For Belgium

The Government of the Kingdom of Belgium appoints the Directorate General for Development Cooperation of the Federal Public Service for Foreign Affairs, Foreign Trade and Development Cooperation, hereinafter referred to as DGDC, as the entity responsible for the supervision of the Fund.

DGDC grants authority to the attaché for International Cooperation responsible for the development cooperation with Mozambique to approve on behalf of Belgium the study and consultancy proposals as stipulated in article 5 of the Specific Agreement.

DGDC appoints the Belgian Technical Cooperation, hereinafter referred to as BTC, as the executing agency responsible for the administration and follow up of the implementation of the Fund.

BTC designates its Resident Representative for Mozambique as Fund Co-Director, responsible for the follow up of awarding process and the certifying approval of expenditures chargeable to the Fund.

The Resident Representative of BTC for Mozambique is responsible for:

- the selection and awarding procedure as stipulated in article 6 of the Specific Agreement.

- the approval of the invoices of a consultancy as stipulated in article 7 of the Specific Agreement.
- the signing of payment orders of the Fund as stipulated in article 7 of the Specific Agreement.

For Mozambique and Belgium

A Fund Joint Local Consultative Body –JLCB, composed of MINEC (Chairperson), the Belgian attaché for International Cooperation (Co-Chairperson) a representative (s) of the Ministry or Government institution, which has (have) been beneficiary of the Fund, and the Fund Director will meet at least every 6 months.

The Fund JLCB shall have the following tasks:

- monitor the use of the Fund;
- assess the relevance of the results of the consultancy /studies financed by the Fund;
- verify that applied procedures comply with procedures stipulated in the Specific Agreement;
- propose possible adaptations of procedures to both parties

4.2 Specific objective

No Specific objective is set forth, as the Fund is aiming at financing in full or in part studies and consultancies in the framework of the Belgian –Mozambican Development Co-operation, including identification, preparation and follow up studies of projects and programmes, investigations, missions, seminars, audits, evaluations and services. The Fund will be used on the basis of a mutual agreement between both Parties.

4.2.1 Indicators

Specific objective:	1 0									
No Specific objective is set forth, as the Fund is aiming at financing Only 2 studies initiated and finalized during 2010										
in full or in part studies and consultancies in the framework of the Belgian –Mozambican Development Co-operation, including										
_		_	-							
identification, preparatio			-	1 0						
programmes, investigation	,			·						
and services. The Fund w	ill be	used	on the basis of a	a mutual agreement						
between both Parties.										
		1								
Indicators	E	G	Baseline	Progress	Comments					
• N/A 2 studies										

4.2.2 Analysis of progress made

No Specific objective is set forth, as the Fund is aiming at financing in full or in part studies and consultancies in the framework of the Belgian –Mozambican Development Co-operation, including identification, preparation and follow up studies of projects and programmes, investigations, missions, seminars, audits, evaluations and services. The Fund will be used on the basis of a mutual agreement between both Parties

The studies and consultancies financed by the Fund shall belong to one of the priority sectors or themes of the Belgian Development Cooperation and will either be part of the Mozambican Belgian Indicative Programme as jointly defined by the parties or conform with the development policy of Mozambique

During the period under review only 2 studies were initiated and completed. A third study was also completed but its funding was covered by USAID without any notification by the partner

4.2.3 Risks and Assumptions

Activity	Risk and Assumption	Level of	Measures taken to manage
		Risk and	the risk
		Assumption	
Review of ToR /approval	Preparation delays due	C	There is nothing that BTC
of tender Process	to internal		can do to change internal
	departmental		procedures other than
Contract awarding /	procedures and lack of		appealing for faster
implementation of	capacity		conclusion of hitches.
studies			
Final acceptance by	Non Acceptance by	A	
beneficiary	local beneficiaries		
	Non satisfactory		
	performance / impact	A	

4.2.4 Quality criteria

	Score	Comments
Effectiveness	В	
Efficiency	В	
Sustainability	X	
Relevance	A	

4.2.5 Impact

No Specific objective is set forth, as the Fund is aiming at financing in full or in part studies and consultancies in the framework of the Belgian –Mozambican Development Co-operation, including identification, preparation and follow up studies of projects and programmes, investigations, missions, seminars, audits, evaluations and services. The Fund will be used on the basis of a mutual agreement between both Parties

Considering that 2 studies were initiated and completed, namely the one on Food security, which results will be used of the identification/formulation of a future project on Food security in the referred districts and the other one will allow the Archbishop in Nampula to identify possible solutions/designs for its rehabilitation and extension. In this regard the impact of this fund has been in the period under review satisfactory

4.2.6 Lessons learned and recommendations

Decisions	Source	Who	Time	Status
Cancellation of the Study in Magude Dsitrict due to sabotage by the project from the supervising officer		BTC RR	Q4 of year 2010	Done
Cancell all studies approved but not yet implemented		RR	Q3 of year 2010	Done
Cancell warding of a contract and payment To Hallo trust for the study on demining due to funding by USAID		RR	Q4 of year 2010	Done

Recommendation	Source	Who	Deadline
To extend the use of the fund to other potential beneficiaries incluiding NGOS and other associations		JLCB	Next quarter

4.3 Results

The Study and Consultancy Fund has no predetermined result areas as it has no logframe. Each approved activity automatically becomes a result area.

4.3.1 Indicators (refer to **4.2.1**)

Result:	Progress:				
Indicators	E	G	Baseline	Progress year N	Comments
N/A					

4.3.2 Evaluation of activities

In the year under review only two studies were carried out

Activities		Prog	ress:	Commentaries (only if			
	++	+	+/-	-	the value is -)		
Review of ToR /approval of tender Process			Х				
Contract awarding / Implementation of studies			х				

4.3.3 Analysis of progress made

Considering that the two studies initiated in 2010 were completed, it is to believe that some progress has been made. However the problems of lack of capacity from the partner institutions to develop clear Terms of Reference remained a major hindrance to the implementation of more studies & consultancies during the period under review.

4.3.4 Risks and Assumptions

Delays due to internal departmental procedures resulted in poor financial planning, which has also affected the cash flow management. This making it very difficult for the BTC to do realistic planning and consequently resulting in very low execution rates until Q4 (the end) of 2010.

4.3.5 Quality criteria

Criterion	Score	Comment
Effectiveness	В	Considering that 2studies have been completed, despite the delays the general rating of the project is satisfactory
Efficiency	С	Affected by constant delays in the tendering and also in reporting processes. Poor planning resulted in deficient financial planning and late disbursement of funds,
Sustainability	X	The two studies to be used as a basis for the development of new projects to address identified needs and gaps

4.3.6 Budget execution

	get vs Actuals	•	•												
Project Title : Creation of a Mozambique-Bel	Creation of a Mozambique-Belgium Consultancy Fund														
Budget Version: F05 Currency: EUR YtM: Report includes all closed train	Veer to month: 24/42/2040														
	Status Fin Mode	Amount	Start to 2009	Expenses 2010	Total	Balance	% Exec								
Consultancy Fund		269.050,00	149.054,97	83.143,99	232.198,96	36.851,04	86%								
1 Consultancy Fund		0,00	0,00	0,00	0,00	0,00	?%								
01 Consultancy fund	REGIE	0,00	0,00	0,00	0.00	0,00	?96								
2 PRPE II Infrastructure Road		11.560,00	11.563,84	0,00	11.563,84	-3,84	100%								
01 PRPE II Infrastructure Road	REGIE	11.560,00	11.563,84	0,00	11.563,84	-3,84	100%								
3 Ministry of Planning & Development		55.280,00	55.280,69	0,00	55.280,69	-0,69	100%								
01 Ministry of Planning & Development	REGIE	55.280,00	55.280,69	0,00	55.280,69	-0,69	100%								
4 GACOPI Norms for Hospital design		0,00	0,00	0,00	0,00	0,00	?%								
01 GACOPI Norms for Hospital Design	REGIE	0,00	0,00	0,00	0,00	0,00	?96								
5 INAS Rural Development of Magudes District		21.030,00	21.026,30	0,00	21.026,30	3,70	100%								
01 INAS Rural Development of Magudes District	REGIE	21.030,00	21.026,30	0,00	21.026,30	3,70	100%								
6 Archbishop in Nampula		60,000,00	0,00	60.000,00	60.000,00	0,00	100%								
01 Archbishop in Nampula	REGIE	60.000,00	0,00	60.000,00	60.000,00	0,00	100%								
7 Codex Conference Participation		7.180,00	7.184,14	0,00	7.184,14	-4,14	100%								
01 Codex Conference Participation	REGIE	7.180,00	7.184,14	0,00	7.184,14	-4,14	100%								
8 Demining Programme		0,00	0,00	0,00	0,00	0,00	?%								
01 Demining Programme	REGIE	0,00	0,00	0,00	0,00	0,00	?%								
9 UEM- University Eduardo Mondlane		54.000,00	54.000,00	0,00	54.000,00	0,00	100%								
01 Seminars on Human and Social rights and Legal Aspects	REGIE	54.000,00	54.000,00	0,00	54.000,00	0,00	100%								
0 UEM/ MPD		0,00	0,00	0,00	0,00	0,00	?%								
01 UEM/ Ministry of Planning & Dev	REGIE	0,00	0,00	0,00	0,00	0,00	?96								
1 Food Security Study		60.000,00	0,00	23.143,99	23.143,99	36.856,01	39%								
	REGIE COGEST	500.000,00	148.858,29	83.126,50	231.984,79	268.015,21	46%								
	TOTAL	500.000.00	148.858.29	83.126,50	231.984.79	268.015,21	46%								

4.3.7 Lessons learned and recommendations

(See 4.2.6)

5 Beneficiaries

The studies and consultancies financed by the Fund shall belong to one of the priority sectors or themes of the Belgian Development Cooperation and will either be part of the Mozambican Belgian Indicative Programme as jointly defined by the parties or conform to the development policy of Mozambique.

The beneficiary of the study on the Marere Hospital is the Archbishop of Nampula but its results /findings will be used to plan the rehabilitation of the Hospital, which will serve the whole community of the area. While the study on Food security will be used as the basis of a new project to be funded by the Belgian Government, which should address the food insecurity in 7 districts of Gaza and Manica

6 Follow-up of the decisions taken by the JLCB

Decisions taken by the JLCB have not always been followed by the partner, particularly in regard to proposed extension of the fund to other non -governmental entities.

7 Annexes

Logical framework (BTC - FTP ?)

M&E activities (Value for Money Audit ?)

"Budget versus current (y - m)" Report

			F	ollow-	up and	bud	get pro	oposa	l of M	OZ/01/0	003					
Project Title: Fin Plan Version: Budget Version: Last closing: Donor: Currency:	Creation of a 2011Q1 F05 1/01/2011 - 3 DGD EUR		-Belgium	n Consult	ancy Fund	ı										
Amounts in 1000 EUR		Status Fin Mode	A Init. Budget (C01)	B Budget (F06)	C Expenses Tty	D Balance year B-C	E Expenses Y1Q	F Expenses TfQ	G Balance end quarter	H Balance planning 2011	planning 2012	J planning >2012	K Balance planning end prolect	Proposed budget chances	M Budget NEW	
A CONSULTANCY FUND			500,00	269.05	232.19	B-C 36,86	0.00	C+E 232,19	B-F 36,86	36.96	0.00	0.00	0.00	M-B -269.05	0.00	
01 Consultancy Fund			500,00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01 Consultancy fund		REGIE	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02 PRPE II Infrastructur	e Road		0,00	11,56	11,56	0,00	0.00	11,56	0,00	0.00	0,00	0,00	0,00	-11,56	0.00	
01 PRPE II Infrastructu		REGIE	0,00	11,56	11,56	0.00	0.00	11,56	0.00	0.00	0.00	0.00	0.00	-11,56	0.00	
03 Ministry of Planning			0,00	55,28	55,28	0,00	0,00	55,28	0,00	0,00	0,00	0,00	0.00	-55,28	0,00	
01 Ministry of Planning		REGIE	0,00	55,28	55,28	0,00	0.00	55,28	0,00	0,00	0,00	0,00	0.00	-55,28	0.00	
04 GACOPI Norms for H			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01 GACOPI Norms for	_	REGIE	0.00	0.00	0.00	0,00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
05 INAS Rural Developm			0,00	21,03	21,03	0,00	0,00	21,03	0,00	0,00	0,00	0,00	0,00	-21,03	0,00	
01 INAS Rural Develop		REGIE	0.00	21,03	21,03	0,00	0.00	21,03	0,00	0,00	0.00	0,00	0.00	-21.03	0.00	
06 Archbishop in Namp			0,00	60,00	60,00	0,00	0,00	60,00	0,00	0,00	0,00	0,00	0,00	-60,00	0,00	
01 Archbishop in Namp		REGIE	0,00	60,00	60,00	0,00	0,00	60,00	0,00	0,00	0,00	0,00	0,00	-60,00	0,00	
07 Codex Conference			0,00	7,18	7,18	0,00	0,00	7,18	0,00	0,00	0,00	0,00	0,00	-7,18	0,00	
01 Codex Conference		REGIE	0,00	7,18	7,18	0,00	0,00	7,18	0,00	0,00	0,00	0,00	0,00	-7,18	0,00	
08 Demining Programm	e		0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
01 Demining Programm		REGIE	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
09 UEM- University Edu			0,00	54,00	54,00	0,00	0,00	54,00	0,00	0,00	0,00	0,00	0,00	-54,00	0,00	
01 Seminars on Human		REGIE	0,00	54,00	54,00	0,00	0,00	54,00	0,00	0,00	0,00	0,00	0,00	-54,00	0,00	
10 UEM/ MPD		Deleted	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
01 UEM/ Ministry of Pla	anning &	REGIE	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
11 Food Security Study	-		0,00	60,00	23,14	36,86	0,00	23,14	36,86	36,86	0,00	0,00	0,00	-60,00	0,00	
01 Causes of Food Ins	ecurity	REGIE	0,00	60,00	23,14	36,86	0,00	23,14	36,86	36,86	0,00	0,00	0,00	-60,00	0,00	
UNALLOCATED FUNDS			0,00	230,95	-0,21	231,16	0,00	-0,21	231,16	120,00	111,16	0,00	0,00	-230,95	0,00	
LECONILL I GILDO		REGIE	500,00	500,00	231,98	288,02	0.00	231,98	288,02	168,88	111,18	0,00	0.00	-500,00	0.00	
		COGEST	500,00	600,00	231,88	288,02	0.00	231,88	268,02	168,88	111,16	0.00	0.00	-500,00	0,00	
		IOIAL	600,00	600,00	201,06	200,02	0,00	201,65	200,02	100,08	111,16	0,00	0,00	-000,00	0,00	

Operational planning Q1-2011

The planning for Q1 2011 is dependent on the studies and consultancies that will be received then. At present there are study proposals on the table.

BTC, Belgian development agency