



***CTB***



**ANNUAL REPORT 2011  
PALESTINIAN BELGIUM STUDY AND  
EXPERTISE FUND**

<b>ACRONYMS .....</b>	<b>3</b>
<b>1 PROJECT FORM .....</b>	<b>4</b>
<b>2 SUMMARY .....</b>	<b>5</b>
2.1 ANALYSIS OF THE INTERVENTION .....	5
2.2 KEY ELEMENTS .....	5
2.3 KEY RISKS .....	6
2.4 KEY LESSONS LEARNED AND RECOMMENDATIONS.....	6
<b>3 ANALYSIS OF THE INTERVENTION .....</b>	<b>7</b>
3.1 CONTEXT .....	7
3.1.1 <i>Evolution of the context</i> .....	7
3.1.2 <i>Institutional Anchoring</i> .....	7
3.1.3 <i>Execution Modalities</i> .....	7
3.1.4 <i>Harmo-dynamics</i> .....	7
3.2 SPECIFIC OBJECTIVE .....	7
3.2.1 <i>Indicators</i> .....	7
3.2.2 <i>Analysis of progress made</i> .....	7
3.2.3 <i>Risks and Assumptions</i> .....	9
3.2.4 <i>Quality criteria</i> .....	9
3.2.5 <i>Potential Impact</i> .....	9
3.2.6 <i>Recommendations</i> .....	9
3.3 RESULT 1 .....	10
3.3.1 <i>Indicators</i> .....	10
3.3.2 <i>Evaluation of activities</i> .....	10
3.3.3 <i>Analysis of progress made</i> .....	10
3.3.4 <i>Risks and Assumptions</i> .....	10
3.3.5 <i>Quality criteria</i> .....	10
3.3.6 <i>Budget execution</i> .....	11
3.3.7 <i>Recommendations</i> .....	12
<b>4 TRANSVERSAL THEMES .....</b>	<b>13</b>
4.1 GENDER.....	13
4.2 ENVIRONMENT .....	13
<b>5 DECISIONS TAKEN BY THE JLCB AND FOLLOW-UP .....</b>	<b>14</b>
<b>6 LESSONS LEARNED .....</b>	<b>15</b>
<b>7 ANNEXES .....</b>	<b>16</b>
7.1 LOGICAL FRAMEWORK .....	16
7.2 M&E ACTIVITIES .....	16
7.3 “BUDGET VERSUS CURRENT (Y – M)” REPORT .....	16
7.4 BENEFICIARIES .....	16
7.5 OPERATIONAL PLANNING Q1-2012.....	16

## Acronyms

BTC	Belgian Development Agency
M&E	Monitoring and Evaluation
MOPAD	Ministry of Planning and Administrative Development

## 1 Project form

Project name	Palestinian-Belgium Study and expertise Fund
Project Code	PZA01 004
Location	Palestinian Territory; West Bank and Gaza
Budget	250.000 €
Key persons	Dr Estephan Salameh, Special Advisor to the Minister Interim Head of Aid Management and Coordination Directorate, MoPAD
Partner Institution	Ministry of Planning and Administrative Development (MoPAD)
Date of implementation Agreement	07.12.2001
Duration (months)	48 months extended over the project cycle for 72 months until 11.11.2011
Target groups	Ministries and other government agencies of the Palestinian Authority
Global Objective	To finance studies and consultancies in the framework of the Belgo-Palestinian cooperation.
Specific Objective	To finance studies and consultancies including identification, preparation, follow up studies, investigations, missions, seminars and services.
Results	Not applicable

## 2 Summary

### 2.1 Analysis of the intervention

Intervention logic	Efficiency	Effectiveness	Sustainability
<b>Specific objective</b> To finance studies and consultancies including identification, preparation, follow up studies, investigations, missions, seminars and services.	Resources were used efficiently during 2011	The studies implemented through the study fund serve the objective of the fund.	The two studies carried were effectively used as an input for the new ICP. MoPAD utilized from the third study carried in building an appropriate and effective administrative structure in site of geographical separation.

Budget	Expenditure 2011	Total expenditure until (31/12/2011)	Balance of the budget	Execution rate
250.000 €	25.343,43 €	148.846,93 €	101.080,09 €	60%

### 2.2 Key elements

The Specific Agreement for a new Study Fund (combining aspects of a consultancy and expertise fund) is still under preparation. Budget includes Euro 1.2 million for institutional development of the Ministry of Planning and Administrative Development (MoPAD).

The remaining budget of the present Study and Consultancy fund of 12th of November 2001 will be added to the new Study Fund. The balance for the Study fund is 101,080.09 Euros, as of end of December 2011.

Since the Study Fund inception, the Fund has not fully been utilized during the project lifecycle. This was due to some key challenges. Also in 2011 there was limited use of the Fund.

The under use of the fund was mainly due to:

- The study fund is not well-known by a number of organisations in PA.
- Limited resources and time among the PA staff to develop proposals that reflect their needs.
- Lack of a proper needs assessment.

- The steering committee did not play a pro-active role to provide orientations to receive more proposals.
- No planning at the level of MOPAD
- No coordination with other donor agencies providing funding for studies.

The Ministry of Planning and Administrative Development is committed to provide clear planning for the new Study Fund.

## 2.3 Key Risks

The project was closed in November 2011.

## 2.4 Key lessons learned and recommendations

- A close follow-up of the administrative procedures has to be ensured.
- Steering Committee sessions have to be organized to allow closer piloting and management of the fund.
- Studies should be carried out more and more in collaboration with other donors in order to promote harmonization of the aid.
  
- Consultancy fees according to professional qualifications should be clarified.

## 3 Analysis of the intervention

### 3.1 Context

#### 3.1.1 Evolution of the context

No challenges faced during implementing the three studies.

#### 3.1.2 Institutional Anchoring

Score: (Very Appropriate, Appropriate, Not appropriate, Not appropriate at all)

The execution modality for the funds through MoPAD is appropriate, see point below.

#### 3.1.3 Execution Modalities

Score: (Very Appropriate, Appropriate, Not appropriate, Not appropriate at all)

The execution modalities are appropriate; however, the mechanism of the fund operations has to be simplified then clarified and communicated to line Ministries.

#### 3.1.4 Harmo-dynamics

Studies should be carried out more and more in collaboration with other donors in order to promote harmonization of the aid.

### 3.2 Specific objective

To finance studies and consultancies including identification, preparation, follow up studies, investigations, missions, seminars and services.

#### 3.2.1 Indicators

Not applicable

#### 3.2.2 Analysis of progress made

The study fund was launched in 2000.

Studies finalized were mainly part of the preparation phase of new Belgian interventions (identification and formulation).

From 2001 to 2008 six studies have been carried out. In 2009, one study was cancelled and two were finalized. No studies were financed in 2010.

In 2011 three studies were carried.

Two studies were carried in preparation of the Joint Commission of November:

1. The main objective of one of the studies is to look into and advise the PA and the Government of Belgium on the following:
  - Whether it is better for the future ICP to adopt SWAp or continue the support on project basis or consider both approaches.
  - The niches within the education sector that would be of comparative advantage for the Belgium Government to consider for the future ICP.
2. The second study was on assessing the Municipal Development Program (MDP) aiming to look into and advise the PA and the Government of Belgium whether it is better for the BTC to adopt the MDP or continue the support to the local government sector on project basis or consider both approaches, as well as advice on the institutional and implementation arrangements of the MDP program and their applicability considering the arrangements under the current and future Indicative Cooperation Programme (ICP).
3. A third study on “building an appropriate and effective administrative structure in site of geographical separation” was carried by the MoPAD. The main objectives of the study are:
  - Analysis of the existing administrative structure, the identification of its main strengths and weaknesses and the impact of the current administrative structure upon government services.
  - Assessing appropriate alternative options for reforming the existing administrative structure in order to improve the quality of service provision and responsiveness to societal needs.



### 3.2.3 Risks and Assumptions

The project is finalized.

### 3.2.4 Quality criteria

Criteria	Score	Comments
<b>Effectiveness</b>	A	The studies implemented through the study fund serve the objective of the fund.
<b>Efficiency</b>	B	The resources were used efficiently during 2011
<b>Sustainability</b>	A	The two studies carried were effectively used as an input for the new ICP. MoPAD utilized from the Third Study carried in building an appropriate and effective administrative structure in site of geographical separation.
<b>Relevance</b>	B	The implemented studies are in line with local and national policies.

### 3.2.5 Potential Impact

Not applicable.

### 3.2.6 Recommendations

Recommendations	Source	Actor	Deadline
The Study fund should remain flexible and easy to activate.	2.4	MOPAD & BTC	As above
A follow-up of the administrative procedures has to be ensured.	2.4	BTC	As above
Steering Committee sessions have to be organized to allow closer piloting and management of the fund.	2.4	MOPAD & BTC	As above
Studies should be carried out more and more in collaboration with other donors in order to promote harmonization of the aid.	2.4	MOPAD & BTC	As above

## **3.3 Result 1**

### **3.3.1 Indicators**

Not applicable.

### **3.3.2 Evaluation of activities**

Not applicable.

### **3.3.3 Analysis of progress made**

Please refer to section 2.2.

### **3.3.4 Risks and Assumptions**

The project is finalized on November 2011.

### **3.3.5 Quality criteria**

Please refer to section 3.2.4.

### 3.3.6 Budget execution

#### Budget vs Actuals (Year to Date, Last 5 years) of PZA/01/004

Project Title : **Fonds d'Etudes**  
 Budget Version : **E1**  
 Currency : **EUR**  
 YTD : **Report includes all valid transactions, registered up to today**

	Status	Fin Mode	Amount	Start to 2008	2009	2010	2011	Expenses 2012	Total	Balance	%
<b>A ALLOCATED FUNDS</b>			151.250,00	91.003,50	28.950,00	3.550,00	25.343,43	0,00	148.846,93	2.403,07	98%
01 Streamlining of Public Health Training in			28.831,00	28.830,96				0,00	28.830,96	0,04	100%
01 Allocated Funds		COGEST	28.831,00	28.830,96				0,00	28.830,96	0,04	100%
02 MOP Identification			3.468,00	3.467,88				0,00	3.467,88	0,12	100%
01 Allocated Funds		COGEST	3.468,00	3.467,88				0,00	3.467,88	0,12	100%
03 Technical & Vocational Education			26.970,00	26.969,75				0,00	26.969,75	0,25	100%
01 Allocated Funds		COGEST	26.970,00	26.969,75				0,00	26.969,75	0,25	100%
04 Identification/Formulation - Extension of			20.134,00	20.133,81				0,00	20.133,81	0,19	100%
01 Allocated Funds		COGEST	20.134,00	20.133,81				0,00	20.133,81	0,19	100%
05 Palestinian Cardiology program			7.500,00	7.500,00				0,00	7.500,00	0,00	100%
01 Allocated Funds		COGEST	7.500,00	7.500,00				0,00	7.500,00	0,00	100%
06 reinforcement of the Teritary Health care			3.535,00	3.534,10				0,00	3.534,10	0,90	100%
01 Allocated Funds		COGEST	3.535,00	3.534,10				0,00	3.534,10	0,90	100%
07 Civil Defense Study			1,00	567,00				0,00	567,00	-566,00	56700%
01 Allocated Funds		COGEST	1,00	567,00				0,00	567,00	-566,00	56700%
08 Artas study			15.000,00		7.750,00	3.550,00	3.550,00	0,00	14.850,00	150,00	99%
01 Allocated Funds		COGEST	15.000,00		7.750,00	3.550,00	3.550,00	0,00	14.850,00	150,00	99%
09 E-Learning study			24.000,00		21.200,00			0,00	21.200,00	2.800,00	88%
01 Allocated Funds		COGEST	24.000,00		21.200,00			0,00	21.200,00	2.800,00	88%
10 Building an appropriate & effective			9.061,00			9.057,64		0,00	9.057,64	3,36	100%
01 MOP study		COGEST	9.061,00			9.057,64		0,00	9.057,64	3,36	100%
11 Education & Local Government Studies			12.750,00			12.735,79		0,00	12.735,79	14,21	100%
01 ICP evaluation	Deleted	REGIE	0,00					0,00	0,00	0,00	7%
02 ICP Evaluation		COGEST	12.750,00			12.735,79		0,00	12.735,79	14,21	100%
<b>Z UNALLOCATED FUNDS</b>			98.750,00	61,31		0,51	11,16	0,00	72,98	98.677,02	0%
01 Unallocated Funds			98.750,00	61,31		0,51	11,16	0,00	72,98	98.677,02	0%
01 Balance for new studies		COGEST	98.750,00	61,31		0,51	11,16	0,00	72,98	98.677,02	0%
		REGIE	0,00					0,00	0,00	0,00	7%
		COGEST	250.000,00	91.064,80	28.950,00	3.550,51	25.354,59	0,00	148.919,91	101.080,09	60%
		<b>TOTAL</b>	<b>250.000,00</b>	<b>91.064,80</b>	<b>28.950,00</b>	<b>3.550,51</b>	<b>25.354,59</b>	<b>0,00</b>	<b>148.919,91</b>	<b>101.080,09</b>	<b>60%</b>



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### 3.3.7 Recommendations

Please refer to section 3.2.6

## 4 Transversal Themes

### 4.1 Gender

The Palestinian Ministries and governmental agencies are the beneficiaries of the fund.

The studies and consultancies financed under this fund are property of the Palestinian Authority and are opened to both genders.

### 4.2 Environment

Not applicable.

## 5 Decisions taken by the JLCB and follow-up

Project is closed. Decisions taken by the JLCB are for the new Study and Expertise Fund.

Decisions	Source	Actor	Time of decision	Status
The Steering Committee members approved the proposed activities submitted by MoPAD. The proposed activities are to be discussed in details between MoPAD and BTC after signing the agreement.	Steering Committee meeting on the 9 <sup>th</sup> of March 2010	MoPAD and BTC	Q1, 2010	The Specific agreement is to be finalized.

## 6 Lessons Learned

Please refer to section 2.4.

## **7 Annexes**

### **7.1 Logical framework**

Not applicable.

### **7.2 M&E activities**

Studies are shared between BTC and MoPAD.

### **7.3 “Budget versus current (y – m)” Report**

Please refer to section 3.3.6

### **7.4 Beneficiaries**

Ministries and other governmental agencies of the Palestinian Authority.

### **7.5 Operational planning Q1-2012**

The project is finalized. Specific Agreement for the new fund is to be finalized.