



Votre personne de contact:
 Alessia Veri
 Tel: 02 501 41 12
 E-mail: alessia.veri@diplobel.fed.be

Monsieur Alexander De Croo
 Vice-Premier Ministre et Ministre de la Coopération au
 Développement, de l'Agenda numérique, des
 Télécommunications et de la Poste

à

la Représentation permanente de la Belgique
 auprès de l'Office des Nations Unies (O.N.U.) et des
 institutions spécialisées

à Genève

N5 USAGE INTERNE

nos références

n° d'ordre Copie à date

D5.1/AV/HUM.04.01.04/MU/2018/07/4112/ 2 17 12 APR. 2018

**Objet: Contributions au budget général d'IRIN pour un engagement sur 3 ans
 (2018-2020) de 450.000 EUR, avec une liquidation de 150.000 EUR par an
 - A.B. 14 54 52.35.40.81 - MU/2018/07**

Veillez trouver ci-joint 1 exemplaire original de la lettre-convention signée par le Ministre, ainsi que la copie de l'arrêté ministériel octroyant le subside de 450.000 EUR à IRIN, pour trois années.

Je vous saurais gré de transmettre ces documents à l'organisation et d'assurer la bonne réception de leur accord sur les termes de la lettre-convention.

Je vous prie également de nous transmettre leur lettre de créance demandant le versement de ce subside assorti du compte de l'organisation (avec mention du numéro IBAN et SWIFT).

Ce document nous permettra de démarrer la procédure de libération de ces fonds.

Dans ce but, je me permets de rappeler que les **déclarations de créance** doivent être impérativement envoyées au **Service B&B** pour leur inscription officielle (Avec copie informative au service gestionnaire, D5.1).

Merci d'avance pour votre collaboration.

Peter VAN ACKER
 Directeur D5

Yves DRICOT
 Adjoint au Directeur général
 DG- Coopération au développement et aide humanitaire

Annexes :- 1 lettre-convention + 1 AM = pls

minutée par

nom et visa du chef de service

nom et visa du directeur D5

V COULON

S CROES

P VAN ACKER



KINGDOM OF BELGIUM

Deputy Prime Minister
Minister for Development Cooperation,
Digital Agenda, Post and Telecommunications

MINUTE - 07/03/18 - Veri Alessia - D5.1

Your contact person:
Alessia Veri
Tel: +32 2 501 41 12
E-mail: alessia.veri@diplobel.fed.be

M. Howard French
President
IRIN Association
Rue de Varembe 3
CH - 1202 Geneva
SWITZERLAND

your communication of your reference

our reference

date

D5.1/AV/HUM.04.01/2018/07/4142h
to be quoted in all correspondence

12 AVR. 2018

Dear Sir,

**Objet: Voluntary contribution to the general budget of IRIN Association
2018-2020**

I have the pleasure to inform you that the Government of Belgium, through its Federal Public Service of Foreign Affairs – Directorate-General for Development Cooperation (DGD) has foreseen a contribution of 450.000 EUR for a three year period, covering 2018, 2019 and 2020 as a multi-year financial contribution to the regular resources of IRIN Association (IRIN), under the "Terms and Conditions of the Contribution" as stated in this letter.

This contribution of 450.000 EUR will be paid in three installments as follows: 150.000 EUR in 2018, 150.000 EUR in 2019 and 150.000 EUR in 2020.

Please find enclosed a copy of the Ministerial Decree awarding 450.000 EUR for a 3 years period (2018-2020), with an annual payment of 150.000 EUR.

minutée par

Alessia Veri

nom et visa du chef de service

Silvia Croës

nom et visa du directeur D5

Peter Van Acker

.be

Terms and Conditions of the Contribution

1. Payment conditions

1.1. The contribution will be paid in three installments:

- The first installment will be paid upon receipt of IRIN's written acceptance of the terms and conditions described in this letter, together with a formal claim of the payment of the contribution stating IRIN's bank account.
- The second and third installments will be paid in 2019 and 2020, upon reception of a payment request stating IRIN's bank account, the last available annual report and the last available consolidated financial and audit report.

1.2. The payment will be done into the following bank account:

Bank	UBS Rue des Noirettes 35, 1227 Carouge, Switzerland
Account name	IRIN Association
Account Number	240 8998 6460 V
SWIFT Code	UBSWCHZH80A
IBAN	CH68 0024 0240 8998 6460 V

1.3. This letter of the Belgian Minister in charge of Development Cooperation and the written acceptance by IRIN of the terms and conditions specified in this letter constitute the specific agreement for the award and use of the subsidy.

2. Use and administration of the contribution

- 2.1. The contribution shall only be used for any budgeted activities under the budget and the strategic work plan of IRIN.
- 2.2. Administration of the contribution and procurement of goods and services shall be governed by IRIN's Financial Rules and Regulations.
- 2.3. In any case, eligible expenses will only start at the date of signature of the Ministerial decree awarding the funds.
- 2.4. Any modification of the present agreement shall be officially requested to the Director General of the DGD and must receive its written approval.



- 2.5. IRIN commits to inform the DGD in case of (suspected) active or passive fraud or corruption. IRIN will also inform DGD on the measures taken by the organization to mitigate and resolve the identified problem(s).
- 2.6. Ownership of equipment, supplies and other property financed from the contribution shall be vested in IRIN. Matters relating to the transfer of ownership by IRIN shall be determined in accordance with the relevant policies and procedures of IRIN.
- 2.7. While this contribution is normally spent within the triennium in which it is allocated, any unspent portion of the grant will remain in IRIN's general fund until fully used in accordance with IRIN's regulations, rules, directives and procedures.

3. Justification and reporting

- 3.1. The IRIN shall justify the use of these funds by providing standardized annual activity and financial reports. These reports shall be made in accordance with the Statutes of the organization.
- 3.2. The contribution shall be subject exclusively to the internal and external auditing procedures provided by IRIN's Financial Rules and Regulations. If the External Auditors' audit opinion should include observations about the way the contribution, regulated by the present convention, is used, IRIN commits to inform the DGD of it and to update the DGD of its answer and potential actions to correct the situation.
- 3.3. The staff of IRIN responsible for and in charge of the implementation of the program and project which are the object of the Belgian contribution, shall provide the representatives of the Belgian Development Cooperation, on request, with every information concerning the use of the funds object of this letter as well as regarding the progress of the program and project.

4. Interpretation and dispute

- 4.1. Any dispute concerning the interpretation or implementation of the contribution shall be settled by negotiation or by any other non-judicial means including arbitration, as agreed upon by IRIN and DGD.
- 4.2. If, any time, either party determines that the purpose of this letter can no longer be effectively or appropriately carried out, the present arrangement may be terminated at the initiative of either IRIN or DGD giving three months written notice. Nevertheless contractual obligations entered into force between IRIN and any third party prior to the receipt of the notice of termination, shall not be affected by the termination.



5. Consultation

- 5.1. Upon request and as coordinated with IRIN, donor representatives will be welcome to participate in program reviews and evaluations, at the donors own expense.

6. Correspondence

- 6.1 The offices responsible for all matters related to this letter are:

For IRIN
IRIN Headquarter
Geneva

For Belgium
The Permanent Mission of Belgium to
Geneva

Yours Faithfully,



Alexander De Croo

Enclosure(s): Copy of the Ministerial Decree

